



**CoWorks**  
BY ELEVATE

COWORKS HAS CREATED A SPACE THAT WILL TAKE YOUR TEAM TO THE NEXT LEVEL. FROM INTIMATE MEETINGS TO GROUP COLLABORATIONS, WE'VE GOT ALL THE SPACE YOU NEED ALONG WITH A WELCOMING, PROFESSIONAL RECEPTIONIST FOR YOUR GUESTS, SO YOU CAN MAKE A GREAT IMPRESSION.

# PORT COQUITLAM MEETING ROOMS



# GROWTH MEETING ROOM

Located just off our reception area, the Growth meeting room provides a quiet setting that is ideal for groups of 4 or less and includes:

- ✓ Customized Set Up
- ✓ 36" x 48" white board
- ✓ Telephone for conference calling
- ✓ Access to self-serve kitchen stocked with coffee, tea and water is included
- ✓ Outside food is permitted
- ✓ Flip chart rental available at an additional fee

## Business Hours\*:

Monday to Friday 9:00 AM - 5:00 PM	\$30 per hour
Half Day - 4 Hours Available 9:00 AM to 1:00 PM or 1:00 PM to 5:00 PM	\$115
Full Day - 8 Hours	\$220

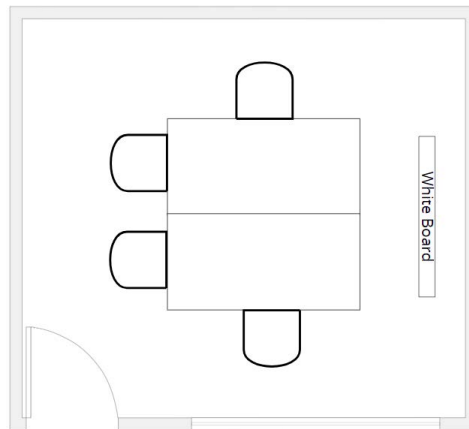
\*minimum 30 minutes

## Outside Business Hours\*:

Weekdays before 9:00 AM and after 5:00 PM and Weekends	\$60 per hour
Half Day - 4 Hours	\$225
Full Day - 8 Hours	\$435

\*minimum 2 hours

Boardroom Style  
4-person capacity



# CONNECTION MEETING ROOM

Located at the heart of our space, the Connection meeting room is ideal for groups up to 25 people and includes:

- ✓ Customized Set Up
- ✓ 55" monitor with HDMI hook up
- ✓ 45" x 94" white board
- ✓ Telephone for conference calling
- ✓ Access to the self-serve kitchen stocked with coffee, tea and water is included
- ✓ Outside food is permitted
- ✓ Flip chart rental available at an additional fee

## Business Hours\*:

Monday to Friday 9:00 AM – 5:00 PM	\$55 per hour
Half Day – 4 Hours Available 9:00 AM to 1:00 PM or 1:00 PM to 5:00 PM	\$205
Full Day – 8 Hours	\$400

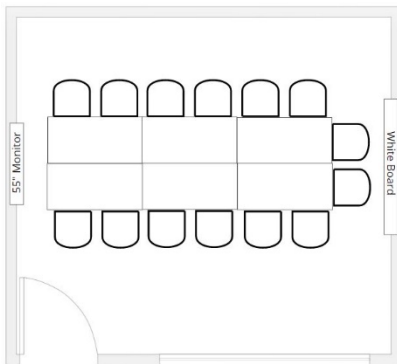
\*minimum 30 minutes

## Outside Business Hours\*:

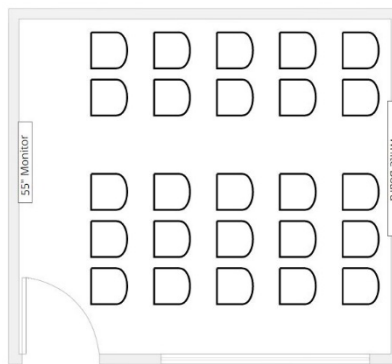
Weekdays before 9:00 AM and after 5:00 PM and Weekends	\$85 per hour
Half Day – 4 Hours	\$315
Full Day – 8 Hours	\$610

\*minimum 2 hours

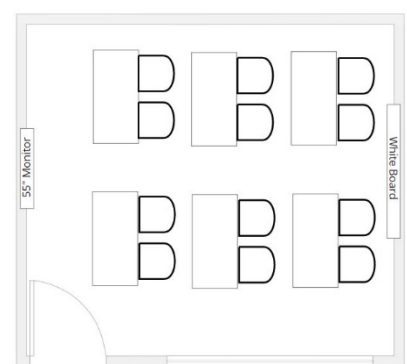
**Boardroom Style**  
14-person capacity



**Theatre Style**  
25-person capacity



**Classroom Style**  
12-person capacity





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## NEXT STEPS...

To confirm your booking, a signed agreement and full payment is required.

Meeting rooms booked for 4 hours or less may cancel with notice of 5 business days or more prior to the scheduled meeting date with a full refund. There are no refunds for cancellations with less than 5 business days' notice.

Meeting rooms booked for more than 4 hours that are cancelled with notice of 10 business days or more prior to the scheduled meeting date will receive a refund less a 20% administrative fee. There are no refunds for cancellations with less than 10 business days' notice.

## CONTACT

### CoWorks Port Coquitlam

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