



**CoWorks**  
BY ELEVATE

COWORKS HAS CREATED A SPACE THAT WILL TAKE YOUR TEAM TO THE NEXT LEVEL. FROM INTIMATE MEETINGS TO EXPANSIVE EVENTS, WE'VE GOT ALL THE TECH TOOLS YOU NEED ALONG WITH A WELCOMING, PROFESSIONAL RECEPTION FOR YOUR GUESTS SO YOU CAN MAKE A GREAT IMPRESSION.

# PORT COQUITLAM MEETING ROOMS



# GROWTH MEETING ROOM

Located just off our reception area, the Growth meeting room provides a quiet setting that is ideal for groups of 6 or less and includes:

- ✓ White Board
- ✓ Telephone for conference calling
- ✓ Access to self-serve kitchen stocked with coffee, tea and water is included
- ✓ Catering options organized by the venue are available

## Business Hours:

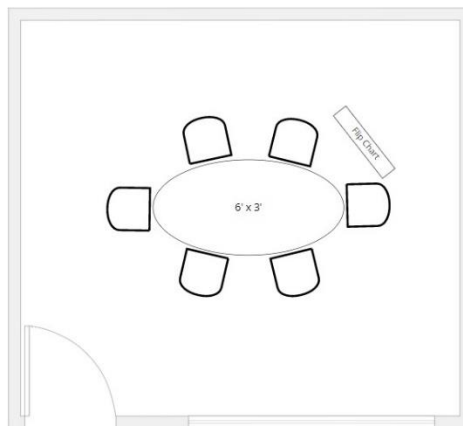
<i>Monday to Friday 9:00 AM – 5:00pm</i>	<i>\$25 per hour</i>
<i>Half Day – 4 Hours Available 9:00am to 1:00pm or 1:00pm to 5:00pm</i>	<i>\$90</i>
<i>Full Day – 8 Hours</i>	<i>\$160</i>

## Outside Business Hours:

<i>Weekdays before 9:00 AM and after 5:00 PM and Weekends</i>	<i>\$45 per hour</i>
<i>Half Day – 4 Hours</i>	<i>\$160</i>
<i>Full Day – 8 Hours</i>	<i>\$290</i>

### Boardroom Style

6-person capacity



# INNOVATION MEETING ROOM

With a wall of exterior windows letting in the natural light, the Innovation meeting room is ideal for groups up to 12 people and includes:

- ✓ 24" x 36" white board
- ✓ Telephone for conference calling
- ✓ Access to self-serve kitchen stocked with coffee, tea and water is included
- ✓ Catering options organized by the venue are available

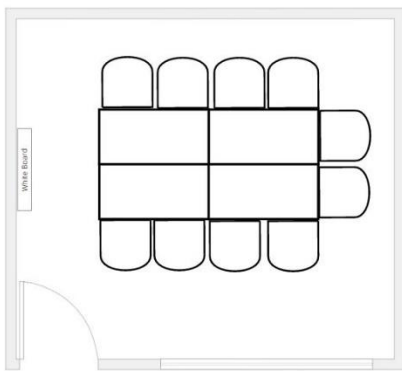
## Business Hours:

Monday to Friday 9:00 AM - 5:00pm	\$35 per hour
Half Day - 4 Hours Available 9:00am to 1:00pm or 1:00pm to 5:00pm	\$125
Full Day - 8 Hours	\$225

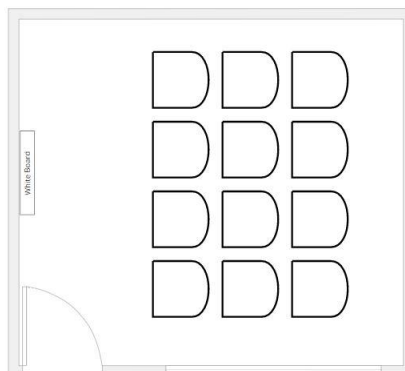
## Outside Business Hours:

Weekdays before 9:00 AM and after 5:00 PM and Weekends	\$55 per hour
Half Day - 4 Hours	\$200
Full Day - 8 Hours	\$350

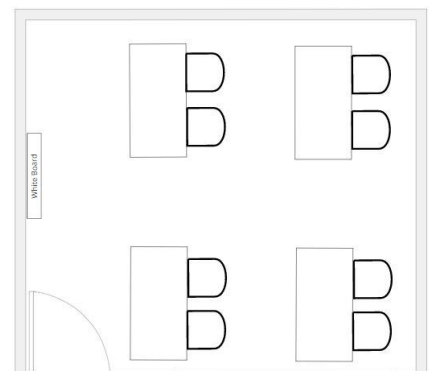
**Boardroom Style**  
10-person capacity



**Theatre Style**  
12-person capacity



**Classroom Style**  
8-person capacity



# CONNECTION MEETING ROOM

Located at the heart of our space, the Connection meeting room is ideal for groups up to 20 people and includes:

- ✓ 55" portable monitor with HDMI hook up
- ✓ 48" x 60" white board
- ✓ Telephone for conference calling
- ✓ Access to the self-serve kitchen stocked with coffee, tea and water is included

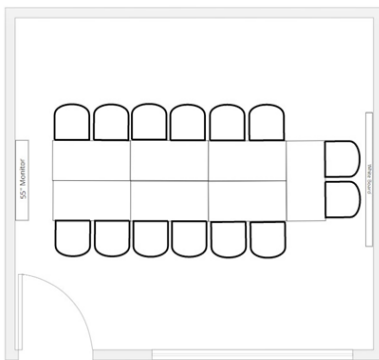
## Business Hours:

Monday to Friday 9:00 AM – 5:00pm	\$45 per hour
Half Day – 4 Hours Available 9:00am to 1:00pm or 1:00pm to 5:00pm	\$165
Full Day – 8 Hours	\$290

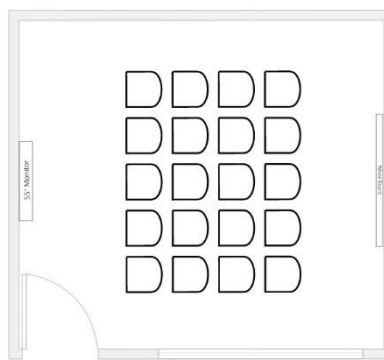
## Outside Business Hours:

Weekdays before 9:00 AM and after 5:00 PM and Weekends	\$65 per hour
Half Day – 4 Hours	\$235
Full Day – 8 Hours	\$415

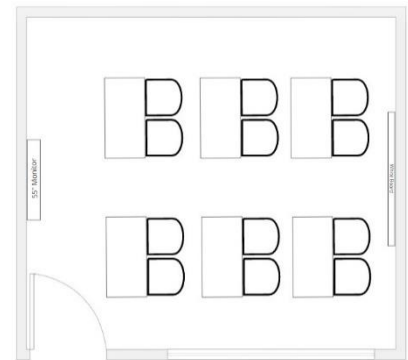
**Boardroom Style**  
14-person capacity



**Theatre Style**  
20-person capacity



**Classroom Style**  
12-person capacity





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## **NEXT STEPS...**

To confirm your booking, a signed agreement and full payment is required.

Meeting rooms booked at an hourly rate or half day rate may cancel with notice of 10 business days or more prior to the scheduled meeting date with a full refund. There are no refunds for cancellations with less than 10 business days.

Meeting rooms booked at a full day rate that are cancelled with notice of 10 business days or more prior to the scheduled meeting date will receive a refund less a 20% administrative fee. There are no refunds for cancellations with less than 10 business days.

## **CONTACT**

### **CoWorks Port Coquitlam**

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[www.coworksbyelevate.com](http://www.coworksbyelevate.com)  
Port Coquitlam | Langley | Mission (coming soon)